

TOWNSHIP OF HAMILTON  
MERCER COUNTY, NEW JERSEY

CONCEPT SITE PLAN, CONCEPT SUBDIVISION  
& USE VARIANCE

CHECKLIST:

The following list contains those items required to be included in the plans submitted for a SKETCH SITE PLAN. Applications lacking any of this information may be classified as INCOMPLETE and will not be heard by the appropriate Board until this information is provided. Applicants should place a CHECK next to each item which in his opinion is contained within the plans.

REQUIRED DETAILS:

\_\_\_\_\_ 1. Each submission shall be drawn at a scale of one (1) inch equals one hundred (100) feet to the inch on one of three of the following standards sheet sizes: Eight and one-half by thirteen (8 1/2 by 13) inches. Fifteen by twenty-one (15 x 21) inches or twenty-four by thirty-six (24 x 36) inches. If one (1) sheet is not sufficient to contain the entire tract, it may be shown on separate sheets of equal sizes with reference on each sheet to the adjoining sheets.

\_\_\_\_\_ 2. A KEY MAP, at a scale of not less than one (1) inch equals eight hundred (800) feet, showing the location of the subject property in relation to significant facilities such as schools, parks, major streets, zoning boundaries, major shopping or employment centers within two thousand (2,000) feet of any part of the property.

\_\_\_\_\_ 3. TITLE BLOCK:

a. Name of the development, municipality and county.

b. Date of original preparation of the plan and of each subsequent revision thereof.

c. Name, address, signature, title, license number and embossed seal of the person who prepared the plan.

d. If the plans are prepared by a licensed professional (engineer, land surveyor, architect, planner, et cetera), title blocks shall also be in conformance with the rules and regulations of their respective State Boards.

\_\_\_\_\_ 4. Names, addresses and signatures of the owner(s) and applicant(s) of record.

\_\_\_\_\_ 5. The zone district, tax map, section and lot number of the site to be developed as well as that for all contiguous land and of the property directly across the street.

\_\_\_\_\_ 6. A graphic and numerical scale.

\_\_\_\_\_ 7. North arrow.

\_\_\_\_\_ 8. The development boundary lines (heavy solid line) and the location of that portion which is to be developed in relation to the entire tract.

\_\_\_\_\_ 9. The location of all existing and proposed property lines, location and outside dimensions of buildings and structures (with an indication as to whether they will be removed or retained), bridges, culverts, drainpipes, driveways, parking or loading areas, rights-of-way and all easements on the property.

\_\_\_\_\_ 10. The location of all existing significant natural features on the property, including streams, watercourses, ponds, drainage ditches, rock outcrops, wooded areas, wetlands, et cetera.

\_\_\_\_\_ 11. Approximate dimensions and area of the entire tract and each lot proposed, including lands remaining.

\_\_\_\_\_ 12. Proposed buffer and landscape areas.

\_\_\_\_\_ 13. Delineation of the five-hundred-year floodplain and the National Flood Insurance Program floodway and flood hazard areas.

\_\_\_\_\_  
Signature of person who prepared checklist

\_\_\_\_\_  
Date of plan including last revision

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Ordinance Revision: December, 1994