

**APPLICATION FOR A WAIVER BY THE ADMINISTRATIVE OFFICER**

**APPLICATION NO.** \_\_\_\_\_ **DATE** \_\_\_\_\_

MAP (S) \_\_\_\_\_; SECTION \_\_\_\_\_; LOT (S) \_\_\_\_\_

ZONE: \_\_\_\_\_; LOCATION \_\_\_\_\_

**WAIVER REQUESTED FROM:**

- \_\_\_\_\_ THE SITE PLAN APPROVAL PROCEDURES      \_\_\_\_\_ THE MINIMUM FRONT YARD REQUIREMENT
- \_\_\_\_\_ THE MINIMUM SIDE YARD REQUIREMENT      \_\_\_\_\_ THE MINIMUM REAR YARD REQUIREMENT
- \_\_\_\_\_ THE DRIVEWAY LOCATION REQUIREMENTS

**TO BE COMPLETED BY THE APPLICANT:**

APPLICANT: \_\_\_\_\_ OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

\_\_\_\_\_

DAY PHONE: \_\_\_\_\_ DAY PHONE: \_\_\_\_\_

CURRENT LAND USE: \_\_\_\_\_

SIZE OF LOT: \_\_\_\_\_ PROPOSED LOT COVERAGE: \_\_\_\_\_

DESCRIBE PROPOSED DEVELOPMENT: \_\_\_\_\_

LIST OF ATTACHMENTS: \_\_\_\_\_

LIST REQUIREMENTS NOT MET: \_\_\_\_\_

LIST OTHER HOMES IN YOUR NEIGHBORHOOD WITH SIMILAR SETBACKS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

APPLICANT	DATE	OWNER	DATE
-----------	------	-------	------

**STAFF RECOMMENDATIONS**

**PLANNING:**

- ORDINANCE STANDARDS FOR WAIVERS ARE (MET) (NOT MET)
- EXPLANATION:

\_\_\_\_\_

- WE RECOMMEND (APPROVAL) (DISAPPROVAL)

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

**ENGINEERING:**

- ORDINANCE STANDARDS FOR WAIVERS ARE (MET) (NOT MET)
- EXPLANATION:

\_\_\_\_\_

- WE RECOMMEND (APPROVAL) (DISAPPROVAL)

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

**LAND USE COORDINATOR'S COMMENTS:** \_\_\_\_\_

\_\_\_\_\_