



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:**

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Kelly	A.	Yaede	12/31/2019	kyaede@hamiltonnj.com

Chief Administrative Officer

David	J.	Kenny		dkenny@hamiltonnj.com
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Chief Financial Officer

Philip	A.	DelTurco		pdelturco@hamiltonnj.com
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Municipal Clerk

Eileen	A.	Gore		egore@hamiltonnj.com
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Registered Municipal Accountant

Warren		Broudy		wbroudy@mercadien.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Anthony	P.	Carabelli	12/31/2021	acarabelli@hamiltonnj.com
Jeffrey	S.	Martin	12/31/2021	jmartin@hamiltonnj.com
Ileana		Schirmer	12/31/2019	ischirmer@hamiltonnj.com
Richard	L.	Tighe	12/31/2021	rtighe@hamiltonnj.com
Ralph	V.	Mastrangelo	12/31/2019	rmastrangelo@hamiltonnj.com

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

<u>2018 Calendar Year Property Tax Levies - ALL entities levying property taxes</u>					<u>Current Year 2019 Budget</u>		
	<u>Calendar Year</u> <u>Tax Rate</u>	<u>Calendar Year</u> <u>Tax Levy</u>	<u>% of</u> <u>Total Levy</u>	<u>Avg Residential</u> <u>Taxpayer Impact</u>	<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
Municipal Purpose Tax	0.789	\$67,162,160.42	25.25%	\$1,697.93	Municipal Purpose Tax	ACTUAL	\$66,972,558.73
Municipal Library	0.034	\$2,922,941.00	1.10%	\$73.17	Municipal Library	ACTUAL	\$2,976,091.00
Municipal Open Space			0.00%	\$0.00	Municipal Open Space		
Fire Districts (avg. rate/total levies)			0.00%	\$0.00	Fire Districts (total levies)		
Other Special Districts (total levies)		\$25,979,746.00	9.77%	\$0.00	Other Special Districts (total levies)	ESTIMATED	\$27,515,133.00
Local School District	1.357	\$115,534,757.00	43.44%	\$2,920.26	Local School District	ACTUAL	\$119,128,856.00
Regional School District			0.00%	\$0.00	Regional School District		
County Purposes	0.612	\$52,160,628.42	19.61%	\$1,317.02	County Purposes	ESTIMATED	\$53,203,840.98
County Library			0.00%	\$0.00	County Library		
County Board of Health			0.00%	\$0.00	County Board of Health		
County Open Space	0.026	\$2,200,169.79	0.83%	\$55.95	County Open Space	ESTIMATED	\$2,244,173.19
Other County Levies (total)			0.00%	\$0.00	Other County Levies (total)		
Total (Calendar Year 2018 Budget)	2.818	\$265,960,402.63	100.00%	\$6,064.34	Total ESTIMATED amount to be raised by taxes		\$272,040,652.90
Total Taxable Valuation as of October 1, 2018 <u>\$8,605,171,510.00</u> (To be used to calculate the current year tax rate)					Revenue Anticipated, Excluding Tax Levy <u>37,311,915.75</u>		
Current Year Average Residential Assessment <u>\$215,200.00</u>					Budget Appropriations, before Reserve for Uncollected Taxes <u>106,580,463.85</u>		
<u>Prior Year to Current Year Comparison</u>					Total Non-Municipal Tax Levy <u>\$202,092,003.17</u>		
<u>Comparison - Municipal Purposes Tax Rate</u>					Amount to be Raised by Taxes - Before RUT <u>\$271,360,551.27</u>		
Prior Year	Current Year	% Change (+/-)			Reserve for Uncollected Taxes (RUT) <u>\$680,101.63</u>		
0.789	0.778	-1.39%			Total Amount to be Raised by Taxes <u>\$272,040,652.90</u>		
<u>Comparison - Municipal Purposes Tax Levy</u>					% of Tax Collections used to Calculate RUT <u>99.75%</u>		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		If % used exceeds the actual collection % then reference the statutory exception used		
\$67,162,160.42	\$66,972,558.73	-0.28%	(\$189,601.69)		<u>Tax Collections - ACTUAL as of Prior Year</u>		
<u>Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)</u>					Total Tax Revenue, Collections CY 2018 _____		
Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)		Total Tax Levy, CY 2018 _____		
\$1,697.93	\$1,674.26	-1.39%	(\$23.67)		% of Taxes Collected, CY 2018 <u>0.00%</u>		
					Delinquent Taxes - December 31, 2018 _____		

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Water Utility	Sewer Utility	Utility	Utility	Utility	Utility
08	Surplus	-4.94%	(\$400,100.00)	\$8,100,000.00	\$7,699,900.00	\$6,600,000.00			\$1,099,900.00				
08	Local Revenue	4.53%	\$1,030,776.93	\$22,742,526.64	\$23,773,303.57	\$7,114,175.57			\$16,659,128.00				
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$19,166,830.00	\$19,166,830.00	\$19,166,830.00							
08	Uniform Construction Code Fees	-0.11%	(\$2,139.00)	\$2,002,139.00	\$2,000,000.00	\$2,000,000.00							
Special Revenue Items w/ Prior Written Consent													
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-87.01%	(\$876,218.77)	\$1,007,071.55	\$130,852.78	\$130,852.78							
08	Other Special Items	11.03%	\$210,672.76	\$1,909,384.64	\$2,120,057.40	\$2,120,057.40							
15	Receipts from Delinquent Taxes	-33.79%	(\$91,874.91)	\$271,874.91	\$180,000.00	\$180,000.00							
Amount to be raised by taxation													
07	Local Tax for Municipal Purposes	-3.66%	(\$2,547,415.85)	\$69,519,974.58	\$66,972,558.73	\$66,972,558.73							
07	Minimum Library Tax	1.82%	\$53,150.00	\$2,922,941.00	\$2,976,091.00	\$2,976,091.00							
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-2.06%	(\$2,623,148.84)	\$127,642,742.32	\$125,019,593.48	\$107,260,565.48	\$0.00	\$0.00	\$17,759,028.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Water Utility	Sewer Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government		-10.68%	(\$1,668,557.52)	\$15,627,126.00	\$13,958,568.48	\$5,899,089.48				\$8,059,479.00					
21	Land-Use Administration		-4.25%	(\$43,876.40)	\$1,031,503.00	\$987,626.60	\$987,626.60									
22	Uniform Construction Code		3.34%	\$84,118.00	\$2,515,008.00	\$2,599,126.00	\$2,599,126.00									
23	Insurance		-0.91%	(\$159,733.47)	\$17,532,750.00	\$17,373,016.53	\$14,502,864.53				\$2,870,152.00					
25	Public Safety		3.32%	\$835,157.49	\$25,138,038.25	\$25,973,195.74	\$25,931,174.96	\$42,020.78								
26	Public Works		0.25%	\$36,404.70	\$14,613,718.30	\$14,650,123.00	\$14,650,123.00									
27	Health and Human Services		1.28%	\$28,489.00	\$2,220,908.00	\$2,249,397.00	\$2,145,565.00	\$103,832.00								
28	Parks and Recreation		5.81%	\$261,886.00	\$4,505,545.00	\$4,767,431.00	\$4,727,431.00	\$40,000.00								
29	Education (including Library)		1.82%	\$53,150.00	\$2,922,941.00	\$2,976,091.00	\$2,976,091.00									
30	Unclassified		16.67%	\$10,000.00	\$60,000.00	\$70,000.00	\$70,000.00									
31	Utilities and Bulk Purchases		0.84%	\$25,751.00	\$3,073,509.00	\$3,099,260.00	\$3,099,260.00									
32	Landfill / Solid Waste Disposal		0.94%	\$50,000.00	\$5,300,000.00	\$5,350,000.00	\$5,350,000.00									
35	Contingency		#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00									
36	Statutory Expenditures		9.23%	\$1,019,919.61	\$11,048,861.22	\$12,068,780.83	\$11,117,448.83				\$951,332.00					
37	Judgements		0.00%	\$0.00	\$6,550.00	\$6,550.00	\$6,550.00									
42	Shared Services		#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00									
43	Court and Public Defender		6.90%	\$88,125.00	\$1,277,058.00	\$1,365,183.00	\$1,365,183.00									
44	Capital		-61.54%	(\$200,000.00)	\$325,000.00	\$125,000.00	\$125,000.00									
45	Debt		3.33%	\$520,471.12	\$15,649,671.55	\$16,170,142.67	\$10,292,077.67				\$5,878,065.00					
46	Deferred Charges		-21.43%	(\$150,000.00)	\$700,000.00	\$550,000.00	\$550,000.00									
48	Debt - Type 1 School District		#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00									
50	Reserve for Uncollected Taxes		-23.30%	(\$206,567.71)	\$886,669.34	\$680,101.63	\$680,101.63									
55	Surplus General Budget		#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00									
	Total	0.00	0.00	0.47%	\$584,736.82	\$124,434,856.66	\$125,019,593.48	\$107,074,712.70	\$185,852.78	\$0.00	\$0.00	\$17,759,028.00	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2018 Value)				Property Tax Assessments - Exempt Properties (October 1, 2018 Value)			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	1,258	\$77,232,300.00	0.90%	15A Public Schools	40	\$219,485,200.00	26.12%
2 Residential	29,138	\$6,264,636,280.00	72.83%	15B Other Schools	2	\$3,960,400.00	0.47%
3A/3B Farm	155	\$20,197,900.00	0.23%	15C Public Property	521	\$292,973,600.00	34.87%
4A Commercial	1,629	\$1,645,555,430.00	19.13%	15D Church and Charities	115	\$155,279,700.00	18.48%
4B Industrial	60	\$240,420,100.00	2.79%	15E Cemeteries & Graveyards	57	\$18,227,000.00	2.17%
4C Apartments	65	\$353,902,300.00	4.11%	15F Other Exempt	220	\$150,371,000.00	17.89%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property			0.00%				
Total	32,305	\$8,601,944,310.00	100.00%	Total	955	\$840,296,900.00	100.00%
Average Ratio (%), Assessed to True Value		95.38%		Percentage of Exempt vs. Non-Exempt Properties 9.77%			
Equalized Valuation, Taxable Properties		\$9,018,603,805.83					
Total # of property tax appeals filed in 2018		County Tax Board	190.00				
		State Tax Court	115.00				
Number of 2018 County Tax Board decisions appealed to Tax Court		25.00					
Number of pending property tax appeals in State Tax Court		20.00					
Amount paid out by municipality for tax appeals in 2018		\$0.00					

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2018 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	1.00	5.00	256,138.75	\$198,388.00		\$27,992.55	\$29,758.20	
Supervisory Staff (Department Heads & Managers)	20.00		3,415,490.56	\$2,645,411.32		\$373,267.54	\$396,811.70	
Police Officers (Including Superior Officers)	166.00		27,813,667.40	\$18,471,471.00	\$1,127,933.25	\$5,443,542.50	\$2,770,720.65	
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	364.00		30,729,311.47	\$22,992,183.00	\$1,044,104.00	\$3,244,197.02	\$3,448,827.45	
All Other Non-Union Employees not listed above	5.00	23.00	1,601,429.66	\$1,392,547.53			\$208,882.13	
Totals	556.00	28.00	63,816,037.84	\$45,700,000.85	\$2,172,037.25	\$9,088,999.61	\$6,855,000.13	\$0.00

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

YES

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	138.00	\$11,820.36	\$1,631,209.68	130.00	\$11,578.68	\$1,505,228.40
Parent & Child	57.00	\$18,905.76	\$1,077,628.32	62.00	\$18,549.12	\$1,150,045.44
Employee & Spouse (or Partner)	79.00	\$26,226.12	\$2,071,863.48	71.00	\$25,688.28	\$1,823,867.88
Family	166.00	\$32,599.68	\$5,411,546.88	177.00	\$31,973.64	\$5,659,334.28
Employee Cost Sharing Contribution (enter as negative -)			(\$2,674,237.49)			(\$2,316,932.00)
Subtotal	440.00		\$7,518,010.87	440.00		\$7,821,544.00
Elected Officials - Health Benefits - Annual Cost						
Single Coverage	1	\$11,820.36	\$11,820.36	1	\$11,578.68	\$11,578.68
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family	4	\$32,599.68	\$130,398.72	1	\$31,973.64	\$31,973.64
Employee Cost Sharing Contribution (enter as negative -)			(\$8,303.95)			(\$4,373.70)
Subtotal	5.00		\$133,915.13	2.00		\$39,178.62
Retirees - Health Benefits - Annual Cost						
Single Coverage	115	\$9,014.82	\$1,036,704.30	110	\$14,239.26	\$1,566,318.60
Parent & Child	15	\$13,100.64	\$196,509.60	15	\$16,446.72	\$246,700.80
Employee & Spouse (or Partner)	200	\$19,757.52	\$3,951,504.00	200	\$25,041.92	\$5,008,384.00
Family	56	\$23,357.70	\$1,308,031.20	56	\$24,828.21	\$1,390,379.76
Employee Cost Sharing Contribution (enter as negative -)			(\$136,552.98)			(\$127,772.88)
Subtotal	386.00		\$6,356,196.12	381.00		\$8,084,010.28
GRAND TOTAL	831.00		\$14,008,122.12	823.00		\$15,944,732.90

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

NO

Is prescription drug coverage provided by the SHBP (Yes or No)?

NO

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross Debt	Deductions	Net Debt	Current Year				
				Budget	2020 Budget	2021 Budget	All Additional Future Years' Budgets	
Local School Debt	\$78,618,000.00	\$78,618,000.00	\$0.00	Utility Fund - Principal	\$3,208,440.00	\$3,215,415.92	\$3,340,616.82	\$45,565,048.26
Regional School Debt			\$0.00	Utility Fund - Interest	\$2,669,265.00	\$1,894,008.76	\$1,771,157.98	\$15,420,820.88
Utility Fund Debt				Bond Anticipation Notes - Principal				
Water			\$0.00	Bond Anticipation Notes - Interest	\$467,505.00			
Sewer	\$89,060,683.67	\$89,060,683.67	\$0.00	Bonds - Principal	\$7,340,000.00	\$7,515,000.00	\$7,530,000.00	\$34,630,000.00
0			\$0.00	Bonds - Interest	\$2,053,418.20	\$1,791,865.40	\$1,524,261.10	\$4,074,726.30
0			\$0.00	Loans & Other Debt - Principal	\$343,573.87	\$337,933.57	\$346,093.80	\$1,271,220.68
0			\$0.00	Loans & Other Debt - Interest	\$32,915.25	\$27,995.09	\$23,162.44	\$45,877.16
0			\$0.00	Total	\$16,115,117.32	\$14,782,218.74	\$14,535,292.14	\$101,007,693.28
Municipal Purposes				Total Principal	\$10,892,013.87	\$11,068,349.49	\$11,216,710.62	\$81,466,268.94
Debt Authorized	\$21,872,848.40		\$21,872,848.40	Total Interest	\$5,223,103.45	\$3,713,869.25	\$3,318,581.52	\$19,541,424.34
Notes Outstanding	\$15,641,000.00		\$15,641,000.00	% of Total Current Year Budget	12.89%			
Bonds Outstanding	\$57,768,000.00		\$57,768,000.00	Description	Debt Not Listed Above			
Loans and Other Debt	\$2,242,233.75		\$2,242,233.75	Total Guarantees - Governmental				
Total (Current Year)	\$265,202,765.82	\$167,678,683.67	\$97,524,082.15	Total Guarantees - Other				
Population (2010 census)	<u>88,464</u>			Total Capital/Equipment Leases				
Per Capita Gross Debt	<u>\$2,997.86</u>			Total Other				
Per Capita Net Debt	<u>\$1,102.42</u>			Bond Rating	<u>Moody's</u>	<u>Standard & Poors</u>	<u>Fitch</u>	
3 Yr. Average Property Valuation		<u>\$8,756,239,486.00</u>		Rating	AA3	AA		
Net Debt as % of 3 Year Avg Property Valuation		<u>1.11%</u>		Year of Last Rating	2012	2015		
				Mark "X" if Municipality has no bond rating				

USER FRIENDLY BUDGET SECTION - SHARED SERVICES PROVIDED AND RECEIVED

Providing or Receiving Services?	Providing Services To/Receiving Services From	Type of Shared Service Provided	Notes (Enter more specifics if needed)	Begin Date	End Date	Amount to be Received/Paid
Providing	Hamilton Fire Dist #8	Bloodborne Pathogens Consult		1/1/2019	12/31/2019	\$0.00
Providing	Hamilton Fire Dist #9	Bloodborne Pathogens Consult		1/1/2019	12/31/2019	\$0.00
Providing	Twp of Upper Freehold	Nursing Services		1/1/2019	12/31/2019	\$5,000.00
Providing	Hamilton Fire Dist #5	Bloodborne Pathogens Consult		1/1/2019	12/31/2019	\$0.00
Providing	Twp of Upper Freehold	Health Officer		1/1/2019	12/31/2019	\$20,000.00
Providing	Twp of West Windsor	Health Services		1/1/2019	12/31/2019	\$500.00
Providing	Twp of Robbinsville	Health Services		1/1/2019	12/31/2019	\$100.00
Providing	Twp of Lawrence	Health Services		1/1/2019	12/31/2019	\$1,700.00
Providing	Twp of Hopewell	Health Services		1/1/2019	12/31/2019	\$50.00
Providing	Boro of Hightstown	Health Services		1/1/2019	12/31/2019	\$600.00
Providing	Twp of Ewing	Health Services		1/1/2019	12/31/2019	\$4,300.00
Providing	Twp of East Windsor	Health Services		1/1/2019	12/31/2019	\$1,300.00
Providing	Princeton Twp	Health Services		1/1/2019	12/31/2019	\$1,900.00
Providing	City of Trenton	Public Health Nurse		1/1/2019	12/31/2019	\$0.00
Providing	Twp of East Windsor	Health Officer		1/1/2019	12/31/2019	\$12,500.00
Providing	Hamilton BOE	Fuel		1/1/2019	12/31/2019	\$76,368.99
Providing	Twp of Robbinsville	Pump Stations		1/1/2019	12/31/2019	\$82,124.49
Providing	Twp of Robbinsville	Sewer Flow		1/1/2019	12/31/2019	\$5,482.46
Providing	Twp of Robbinsville	UCC		1/1/2019	12/31/2019	\$5,482.46
Providing	Twp of Robbinsville	Wastewater Management		1/1/2019	12/31/2019	\$17,017.67
Providing	County of Mercer	Grant Funds		1/1/2019	12/31/2019	\$78,832.00
Providing	West Windsor	Ecological Facility		1/1/2019	12/31/2019	\$75,000.00
Providing	Twp of Robbinsville	Ecological Facility		1/1/2019	12/31/2019	\$32,000.00
Providing	County of Mercer	Ecological Facility		1/1/2019	12/31/2019	\$9,850.50
Providing	Mercer Park Commission	Ecological Facility		1/1/2019	12/31/2019	\$632.50
Providing	Chesterfield & Fieldsboro	Ecological Facility		1/1/2019	12/31/2019	\$1,760.00
Providing	MCLIA	Recycling		1/1/2019	12/31/2019	\$1,184,193.00
Providing	County of Mercer	911		1/1/2019	12/31/2019	\$101,980.00
Providing	Couny	Emergency Response Services		1/1/2019	12/31/2019	\$0.00
Providing	Middlesex County	Cooperative Purchasing		1/1/2019	12/31/2019	\$0.00
Providing	County of Mercer	Cooperative Purchasing		1/1/2019	12/31/2019	\$0.00
Providing	Rutgers	Stormwater Management		1/1/2019	12/31/2019	\$70,000.00
Providing	County of Mercer	Traffic Signal Maint		1/1/2019	12/31/2019	\$0.00
Providing	Hamilton BOE	Playground Maint		1/1/2019	12/31/2019	\$0.00
Providing	Mercer County Comm College	Printing Services		1/1/2019	12/31/2019	\$0.00

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
