



**MINUTES**  
**TOWNSHIP OF HAMILTON**  
**REGULAR COUNCIL MEETING**  
**FEBRUARY 21, 2023 AT 6:30 PM**

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**STATEMENT OF THE PRESIDENT**

*"This meeting is being held with the benefit of public notice as required by the Open Public Meetings Act"*

**ROLL CALL**

**PRESENT:**

Councilman Pasquale "Pat" Papero, Jr.  
Councilman Richard Tighe  
Council Vice President Anthony Carabelli, Jr.  
Council President Charles Whalen

**ABSENT:**

Councilwoman Nancy Phillips

**ALSO PRESENT:**

Jeffrey Martin, Mayor  
Joy Kerlin, Assistant Business Administrator  
Elissa Grodd-Schragger, Township Attorney  
Eileen Gore, Municipal Clerk  
Alison Sabo, Deputy Municipal Clerk

**FLAG SALUTE**

The Salute to the Flag was led by Council President Whalen.

**INVOCATION**

The Invocation was given by Council Vice President Carabelli.

**MINUTES**

Motion made by Councilmember Tighe and seconded by Councilmember Papero to approve the Minutes.  
Voting Yea: Councilmember Papero, Councilmember Tighe, Council Vice President Carabelli, Council President Whalen

- M1. JANUARY 3, 2023 - REGULAR COUNCIL MEETING
- M2. JANUARY 17, 2023 - REGULAR COUNCIL MEETING
- M3. FEBRUARY 7, 2023 - REGULAR COUNCIL MEETING

**COMMUNICATIONS**

Motion made by Council Vice President Carabelli and seconded by Councilmember Papero to accept the Communication.  
Voting Yea: Councilmember Papero, Councilmember Tighe, Council Vice President Carabelli, Council President Whalen

- C1. THE ROBBINSVILLE-HAMILTON ROTARY CLUB REQUESTS PERMISSION TO CONDUCT THEIR ANNUAL FOOD COLLECTION DRIVE AT THE FOLEY'S FAMILY MARKET LOCATED AT 1080 WHITE HORSE-MERCERVILLE ROAD ON SATURDAY, AUGUST 13 AND OCTOBER 14, 2023

## **RESOLUTIONS**

### **RES1. 23-092 - RESOLUTION APPOINTING ALISON J. SABO AS HAMILTON TOWNSHIP MUNICIPAL CLERK FOR THE PERIOD MARCH 1, 2023 THROUGH FEBRUARY 28, 2026**

Mayor Martin and members of Council spoke of Eileen's preparations for Alison becoming Municipal Clerk and were looking forward to working with Alison.

Mr. Fred Dumont of 164 Fenwood Avenue congratulated Eileen on her retirement and commended her on the work she had done for the Township. He congratulated Alison and felt she was going to do a good job because she was taught well by Eileen.

Mrs. Christina Wilder is the retired Municipal Clerk from Hamilton. She had hired Eileen and Alison and stated she was very happy and proud of them.

Motion made by Councilmember Tighe and seconded by Councilmember Papero to adopt the Resolution. Voting Yea: Councilmember Papero, Councilmember Tighe, Council Vice President Carabelli, Council President Whalen

Alison was administered her Oath of Office by Mayor Jeffrey Martin. Holding the Bible for her was her son, David and daughter, Claudia

### **RES2. 23-118 - RESOLUTION ENABLING THE HAMILTON TOWNSHIP COUNCIL TO ENTER INTO EXECUTIVE SESSION**

Motion made by Councilmember Papero and seconded by Council Vice President Carabelli to go into executive session.

Voting Yea: Councilmember Papero, Councilmember Tighe, Council Vice President Carabelli, Council President Whalen

### **RES3. 23-119 - A RESOLUTION EXCUSING THE ABSENCE OF COUNCILWOMAN NANCY PHILLIPS DUE TO LEGITIMATE MEDICAL REASONS**

Motion made by Councilmember Tighe and seconded by Councilmember Papero to adopt the Resolution.

Voting Yea: Councilmember Papero, Councilmember Tighe, Council Vice President Carabelli, Council President Whalen

## **CONSENT AGENDA**

Council President Whalen gave a brief overview of the items listed on the Consent Agenda. Relative to Consent Agenda item CA4, Councilmember Tighe stated that it did not look like there was any type of acquisition for this. Ms. Kerlin stated this was reimbursement for projects which are already done.

Relative to Consent Agenda CA11 and CA17, Councilman Tighe was hopeful the Township was going to continue making an effort with going electric with the vehicle purchases.

Mr. Ames Hoyt of 29 Country Lane asked for an explanation on Consent Agenda item CA4. Councilman Tighe stated this was reimbursement for purchases already made. Mr. Hoyt stated that there were members of the public who wanted to find out more information on CA4, but were not able to find out anything. Councilman Papero stated there was a spreadsheet which listed all of the properties. Mr. Hoyt asked if more information could be provided on all items listed on the Consent Agenda to allow the public to click on. Ms. Gore stated that could not be done because it is considered draft material until it is passed by Council. Councilman Tighe stated the reason why Council was not being clear on which properties that were closed on was because they are set up a few different ways. Council has an address for properties under negotiation, a description of properties under contract, and a reference number for the properties already closed on. There are four properties already closed on for which a reference number, date, and amount was provided. The address of the properties is not shown. Council Vice President Carabelli stated that a large part of the funding is for Sawmill.

Motion made by Councilmember Tighe and seconded by Councilmember Papero to adopt Consent Agenda items CA1-CA25.

Voting Yea: Councilmember Papero, Councilmember Tighe, Council Vice President Carabelli, Council President Whalen

- CA1.** **23-093** - RESOLUTION ADOPTING AN AMENDED CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF HAMILTON FOR THE YEAR 2023
- CA2.** **23-094** - RESOLUTION AUTHORIZING EMERGENCY TEMPORARY BUDGET APPROPRIATIONS FOR THE CALENDAR YEAR 2023 MUNICIPAL BUDGET (\$81,264,664.68)
- CA3.** **23-095** - RESOLUTION AUTHORIZING THE PROPER OFFICIALS OF THE TOWNSHIP OF HAMILTON TO EXECUTE AN APPLICATION FOR FUNDING MUNICIPAL ALLIANCES TO THE STATE OF NEW JERSEY GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FOR THE HAMILTON TOWNSHIP MUNICIPAL ALLIANCE COMMITTEE ON ALCOHOLISM AND DRUG ABUSE FOR THE FISCAL GRANT YEAR JULY 1, 2023 THROUGH JUNE 30, 2024 (FY2024)
- CA4.** **23-096** - RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR ADDITIONAL/SUPPLEMENTAL GRANT FUNDING UNDER THE 2023 GREEN ACRES FUNDING ROUND FOR PAST OPEN SPACE ACQUISITIONS (Project #1103-03-086 Hamilton Township Open Space Acquisition; Funding Amount Requested: \$3,258,250.00)
- CA5.** **23-097** - RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR A DIVISION ON MENTAL HEALTH AND ADDICTION SERVICES YOUTH LEADERSHIP GRANT FOR THE HAMILTON ALLIANCE AGAINST SUBSTANCE ABUSE MUNICIPAL ALLIANCE (Grant Funding Amount: \$10,597.00)
- CA6.** **23-098** - RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND THE EXECUTION OF A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION THROUGH ITS GREEN ACRES STEWARDSHIP PROGRAM FOR FUNDING TOWARDS THE SAYEN GARDENS POND RESTORATION PROJECT (Grant Amount: \$310,363.50; In Kind Match: \$310,363.50; Total Project Amount: \$620,727.00)
- CA7.** **23-099** - RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR RECYCLING PROGRAM REQUIRED BY PL 1981 CHAPTER 178 AMENDED BY PL 1987 CHAPTER 102
- CA8.** **23-100** - RESOLUTION RECOGNIZING ARBOR DAY FRIDAY, APRIL 29, 2022
- CA9.** **23-101** - RESOLUTION OF THE TOWNSHIP OF HAMILTON, COUNTY OF MERCER AND STATE OF NEW JERSEY SUPPORTING REVOLUTIONNJ
- CA10.** **23-102** - RESOLUTION AMENDING RESOLUTION 22-553 AUTHORIZING THE EXTENSION OF THE CURRENT TOWING LICENSE AND ROTATION LIST FROM AUGUST 31, 2022 PURSUANT TO § 468-11 OF THE CODE OF THE TOWNSHIP OF HAMILTON, NEW JERSEY TO APRIL 30, 2023
- CA11.** **23-103** - RESOLUTION APPROVING CHANGE ORDER NO. ONE TO CONTRACT 22-127 FOR THE PURCHASE OF TWO (2) FL-FPU-C FORD F350 (MODIFIED CHASSIS) COMMAND EMERGENCY VEHICLES WITH ADDITIONAL OPTIONS WITH AUTOLYCUS INDUSTRIES, D/B/A FASTLANE EMERGENCY VEHICLES UTILIZING THE HOUSTON GALVESTON (H-GAC) AREA COUNCIL COOPERATIVE PURCHASING SYSTEM FOR THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF FIRE (\$34,148.36 INCREASE)
- CA12.** **23-104** - RESOLUTION ESTABLISHING A CONTRACT WITH MECO, INC. FOR THE ROAD IMPROVEMENTS TO THOMAS J. RHODES INDUSTRIAL DRIVE (YOUNG'S ROAD TO NAMI LANE) FOR THE DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT, DIVISION OF ENGINEERING (\$274,528.34 MAXIMUM)
- CA13.** **23-105** - RESOLUTION FOR SEWER EMERGENCY TEMPORARY BUDGET (\$12,532,696.23)
- CA14.** **23-106** - RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS WITH CW SOLUTIONS, INC. AND TWO RIVERS TITLE COMPANY, LLC TO PROVIDE PROFESSIONAL REAL ESTATE/TITLE SERVICES INVOLVED IN THE PURCHASE OR SALE OF REAL PROPERTY BY THE TOWNSHIP OF HAMILTON FOR THE PERIOD OF JANUARY 1, 2022 TO DECEMBER 31, 2022 (\$40,000.00 shared maximum)

- CA15.** **23-107** - RESOLUTION AUTHORIZING AN AMENDMENT TO RESOLUTION NO. 23-029 WHICH AUTHORIZED PROFESSIONAL SERVICES AGREEMENTS WITH CLARKE CATON HINTZ; CME ASSOCIATES; AND T&M ASSOCIATES TO PROVIDE PLANNING SERVICES FOR DEVELOPMENT APPLICATIONS, INCLUDING THE REVIEW OF DEVELOPMENT APPLICATIONS, THE INSPECTION OF DEVELOPMENT PROJECTS, AND APPEARANCES AT PLANNING AND ZONING BOARD MEETINGS WHEN REQUESTED, FOR THE PERIOD OF JANUARY 1, 2023 TO DECEMBER 31, 2023 (\$0)
- CA16.** **23-108** - RESOLUTION ESTABLISHING A CONTRACT WITH RICHARD T. BARRETT PAVING COMPANY FOR THE 2022 MISCELLANEOUS PAVEMENT REPAIRS AT VARIOUS LOCATIONS FOR THE DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT, DIVISION OF ENGINEERING (\$224,320.00 MAXIMUM)
- CA17.** **23-109** - RESOLUTION ESTABLISHING A CONTRACT FOR THE PURCHASE OF A 2023 JOHN DEERE GATOR-TH 6X4 WITH ATTACHMENTS WITH CENTRAL JERSEY EQUIPMENT, LLC., AN AUTHORIZED DEALER OF JOHN DEERE UTILITY VEHICLES VIA THE EDUCATIONAL SERVICES COMMISSION OF NJ (ESCNJ) CO-OP #65MCECCPS (\$17,019.52 MAXIMUM)
- CA18.** **23-110** - RESOLUTION AUTHORIZING THE PERSON-TO-PERSON TRANSFER OF ALCOHOLIC BEVERAGE CONTROL LICENSE 1103-33-036-004 FROM DERR, INC. T/A MARTY'S PLACE TO ROMAN BROTHERS, LLC. t/a 1600 BAR & GRILL
- CA19.** **23-111** - RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR THE ASSIGNMENT OF A TAX SALE CERTIFICATE (NO. 17-00091) BETWEEN THE TOWNSHIP OF HAMILTON AND PC7REO, LLC FOR THE PROPERTY KNOWN AS 1764 EAST STATE STREET, BLOCK 1637, LOT 8 (Redemption value to February 28, 2023: \$19,801.71)
- CA20.** **23-112** - RESOLUTION AUTHORIZING THE REFUND OF FEE PAID BY ROBERTO GONZALEZ FOR COPIES OF MARRIAGE LICENSES FROM THE DIVISION OF HEALTH, OFFICE OF VITAL STATISTICS (\$26.00)
- CA21.** **23-113** - RESOLUTION AUTHORIZING THE REFUND OF FEE PAID FOR A TEMPORARY ONE-DAY RETAIL FOOD LICENSE TO MATTHEW GENTILE, OWNER OF MATTY G. DOGZ (\$75.00)
- CA22.** **23-114** - RESOLUTION AUTHORIZING THE REFUND OF FEE PAID RICKY VETICK FOR A LANDLORD LICENSE / RENTAL UNIT REGISTRATION (\$250.00)
- CA23.** **23-115** - RESOLUTION AUTHORIZING THE REFUND OF 2022 AND 2023 REAL ESTATE OVERPAYMENTS (\$21,071.49)
- CA24.** **23-116** - RESOLUTION AUTHORIZING THE CHANGE OF CUSTODIAN FOR FINANCE DEPARTMENT PETTY CASH
- CA25.** **23-117** - RESOLUTION OF THE TOWNSHIP OF HAMILTON, COUNTY OF MERCER, STATE OF NEW JERSEY, AUTHORIZING THE ESTABLISHMENT OF THE PETTY CASH FUND FOR THE DEPARTMENT OF WATER POLLUTION CONTROL IN THE AMOUNT OF TWO HUNDRED DOLLARS (\$200.00)

## **ORDINANCES**

### **CONTINUATION OF SECOND READING AND PUBLIC HEARING**

- ORD1.** **23-005** - ORDINANCE AMENDING AND SUPPLEMENTING THE *CODE OF THE TOWNSHIP OF HAMILTON, NEW JERSEY, PART II, GENERAL LEGISLATION, CHAPTER 468, TOWING*

After the above Ordinance had been read by title, the President declared the public hearing open and asked if anyone wished to be heard concerning same.

Councilman Papero thanked the Administration, Clerk's office, and his colleagues for working hard to get the ordinance done.

Ms. Janice Glonek of 432 Trinity Avenue thought the gentleman who spoke about this Ordinance at the February 7<sup>th</sup> Council meeting and was not at this meeting. She asked if all of his concerns were addressed. Councilman Papero stated that during negotiations, all parties walk away from the table a little unhappy. Councilman Tighe stated the main thing was that his concerns were addressed while continuing to protect the membrs of the public. Council Vice President Carabelli noted that our rates reflect the state's rates and asked what would happen if the state's rates change. Ms. Schragger stated

that when the state's rates change, ours would automatically change.

There being no further comment, a motion was made by Council Vice President Carabelli and seconded by Councilmember Papero to close the public hearing and adopt the Ordinance on Second reading.

Voting Yea: Councilmember Papero, Councilmember Tighe, Council Vice President Carabelli, Council President Whalen

**ORD2. 23-006 ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF HAMILTON, NEW JERSEY, PART II, GENERAL LEGISLATION, CHAPTER 215, FEES, § 215-1, MUNICIPAL CLERK**

After the above Ordinance had been read by title, the President declared the public hearing open and asked if anyone wished to be heard concerning same. There being no response, a motion was made by Councilmember Papero and seconded by Councilmember Tighe to close the public hearing and adopt the Ordinance on second reading.

Voting Yea: Councilmember Papero, Councilmember Tighe, Council Vice President Carabelli, Council President Whalen

**SECOND READING AND PUBLIC HEARING**

**ORD1. 23-007 ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF HAMILTON, NEW JERSEY, CHAPTER 485, VEHICLES AND TRAFFIC, ARTICLE II, PARKING, § 485-19, HANDICAPPED PARKING (Repealing the space established at 876 South Olden Avenue by Ordinance No. 19-048)**

After the above Ordinance had been read by title, the President declared the public hearing open and asked if anyone wished to be heard concerning same.

There being no response, a motion was made by Councilmember Tighe and seconded by Councilmember Papero to close the public hearing and adopt the Ordinance on second reading.

Voting Yea: Councilmember Papero, Councilmember Tighe, Council Vice President Carabelli, Council President Whalen

**FIRST READING AND INTRODUCTION**

**ORD1. 23-008 - ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF HAMILTON, NEW JERSEY, CHAPTER 485, VEHICLES AND TRAFFIC, ARTICLE II, PARKING, § 485-19, HANDICAPPED PARKING (Repealing the space established at 141 Herbert Avenue by Ordinance No. 03-046)**

Motion made by Council Vice President Carabelli and seconded by Councilmember Papero to introduce the Ordinance on first reading.

Voting Yea: Councilmember Papero, Councilmember Tighe, Council Vice President Carabelli, Council President Whalen

**COMMENTS FROM THE PUBLIC**

Ms. Janice Glonek of 432 Trinity Avenue spoke of the 2023 calendars having incorrect recycling dates from February to the end of the year. Ms. Glonek congratulated Alison on her appointment as Municipal Clerk. She also complimented Eileen on the work she had done for the past 43 years.

Mr. Ames Hoyt of 29 Country Lane stated that at a previous meeting, he had asked if there was anything in the Township's trust account that listed a specific line item for a supplemental environmental project. He added that he had the attorney from Save Hamilton Open Space send a letter to Ms. Schragger explaining the situation, and asked the status. Ms. Schragger stated that Kathy had the information. Ms. Monzo was away, but Ms. Schragger stated she would check with her upon her return. In response to Councilman Tighe's question, Mr. Hoyt stated this had to do with Christopher Estates. Ms. Schragger stated there was a meeting with the attorney from Save Hamilton Open Space regarding the matter. Councilman Tighe asked if the issue had to do with escrow money being released when it should not have been because of the job not being done properly.

Mr. Hoyt congratulated Alison on her appointment to Municipal Clerk. He also praised Eileen for what she had done for the Township during the last 43 years.

**COMMENTS FROM COUNCIL**

Councilman Tighe congratulated the new police officers which were hired. He gave a reminder that the deadline for renewing dog licenses was March 1<sup>st</sup>. Councilman Tighe spoke of attending a fundraiser for the Saint Patrick's Day Parade Committee. He thanked the people who work hard to bring such events

to Hamilton Township. Councilman Tighe thanked Eileen for all of her hard work. He stated that Council was confident that Alison was going to do a good job as Municipal Clerk.

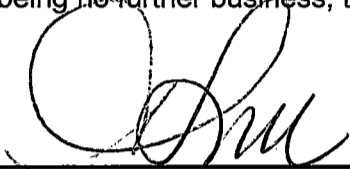
Council Vice President Carabelli thanked all for attending the meeting. He praised Eileen on the work she had done while Municipal Clerk, and told Alison he knew she would do a good job as Clerk. Council Vice President Carabelli stated the Saint Patrick's Day Parade will be taking place on March 11<sup>th</sup>.

Councilman Papero thanked the residents for attending the meeting. He thanked Eileen for everything she had done while being Clerk.

Council President Whalen thanked all for attending the meeting. He also gave a reminder of the Saint Patrick's Day parade. He then passed the gavel to Eileen to adjourn the meeting since it was her last Council meeting.

**ADJOURNMENT: 7:40PM**


There being no further business, the meeting was adjourned at 7:30 p.m.



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**Eileen Gore, RMC, CMC, MMC**  
**Municipal Clerk**

*ALISON SABO*



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**Charles Whalen**  
**Council President**