

2017 HAMILTON TOWNSHIP ENVIRONMENTAL AWARDS

APPLICATION INFORMATION AND REQUIREMENTS

ELIGIBILITY: All applicants must reside or have a presence in Hamilton Township.

ELIGIBILITY CRITERIA: The project, program or implementation must have taken place in Hamilton or have an impact on Hamilton.

♣ Have been initiated within the past two years and have been fully operational for one year, except for one-time projects over a short period of time. The application must focus on measurable environmental benefits that have been achieved, and/or how the project has or may serve as a model for other successful projects.

♣ Be submitted by an applicant who is in good standing in the community.

♣ Nominations may be self-initiated.

♣ Nominee(s) must agree to allow their name and a summary of their accomplishments to be publicized.

POTENTIAL AWARD CATEGORIES:

A named plaque or marker or Honorable Mention(s) may be given in each category awarded:

- ♣ Business (including small, medium and large businesses, manufacturing, power generation, retail, agri-business, hospitality etc.)
- ♣ Not-for-Profit Organizations
- ♣ Individual(s)
- ♣ Educational such as schools or students
- ♣ Local, County, State, or Federal government agencies

Submit in only one of the above categories at a time. Multiple applications may be submitted.

AWARD REVIEW CRITERIA:

Innovation and Creativity (25 points)

Achievement and Results (25 points)

Service to the Community (20 points)

Demonstrated Leadership (15 points)

Letters of Support/Endorsements (15 points)

GENERAL APPLICATION INFORMATION:

This awards program recognizes those who are implementing sustainable actions or working in creative partnerships to improve and protect Hamilton Township Mercer County's environment and contribute to a cleaner and healthier economy. Successful candidates will be those who demonstrate measurable environmental, economic and social benefits as a result of projects, programs or implementations that produce tangible environmental benefits to the community.

Awardees will be announced (but not presented), at Hamilton's Veteran Park **Octoberfest** in mid-October 2017. A fuller event at a Hamilton venue/facility will also be announced and further publicized inviting the public, awardees and participants. Awardees will formally be presented at a later public event.

Applications that meet the format requirements and include clear, measurable and documented metrics will be considered for selection by a panel of three judges with advise and consent of the Hamilton Environmental Advisory Commission and the Mayor's Office.

APPLICATION DEADLINE: Applications by email must be received no later than Tuesday, August 15, 2017.

APPLICATION CONTENT REQUIREMENTS: A competitive application MUST include clear, measureable and documented metrics, such as tons of garbage removed from a specific area, or kwhs saved or generated, miles saved, educational materials created, produced or distributed etc.

♣ All submissions must be typed. Include full name and information on Nominee. Submitter's contact information and email are mandatory. An individual or representative must be made available to answer questions about the application and coordinate requests for clarifications. The following should be supplied:

- Activity or Project/Program Title and Summary (Maximum two paragraphs)
- General Description including numbers of participants/those impacted (Maximum one page)
- Innovation, Sustainability and/or Partnerships (Maximum half page)
- Measurable Environmental, Economic and Social Benefits (Maximum one page)
- Transferability to Other Users (Maximum one-half page)
- Funding Sources (Maximum one-half page)
- Other Details (Maximum one-half page)
- Samples of Information, photographs, documents, flyers or reports, publicity produced or used etc. (Maximum 5 pages)

APPLICATION FORMAT REQUIREMENTS: ONE emailed PDF document/scanned attachments must be received by AUGUST 15 and sent to Subject Line: **2017 Environmental Awards**, c/o Sabrina Bowling (SBowling@hamiltonnj.com).

♣ Applicants will receive an electronic notification confirming receipt of application materials.